



# Emergency Support Function 7 Annex Resource Support



2018

## **ESF COODINATOR AND SUPPORT AGENCIES**

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### **ESF Coordinator**

- Georgia Emergency Management and Homeland Security Agency

### **Primary Agency**

- Georgia Emergency Management and Homeland Security Agency

### **Support Agencies**

- Agrirama- Georgia's Museum of Agriculture and Historic Village
- Board of Regents of the University System of Georgia
- Georgia Business Force
- Georgia Department of Agriculture
- Georgia Department of Community Health
- Georgia Department of Corrections
- Georgia Department of Defense
- Georgia Department of Natural Resources
- Georgia Department of Public Safety
- Georgia Department of Transportation
- Georgia Building Authority
- Georgia Bureau of Investigation
- Georgia Firefighter Standards and Training Council
- Georgia Mutual Aid Group
- Georgia National Fairgrounds and Agricenter
- Georgia Office of the Commissioner of Insurance and Fire Safety
- Georgia Ports Authority
- Georgia Public Safety Training Center
- Georgia State Properties Commission
- Technical College System of Georgia
- Georgia Voluntary Organizations Active in Disaster
- Georgia Department of Public Health
- Georgia Department of Administrative Services
- Georgia Forestry Commission

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# Record of Distribution

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Plan #	Office/Department	Representative	Signature
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## 1.0 Introduction

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### 1.1 Purpose

This ESF Annex supports the Georgia Emergency Operations Plan (GEOP) and complies with standards set forth in the National Response Framework (NRF), ESF 7: Logistics Management and Resource Support Annex. This document provides guidance on comprehensive disaster logistics planning, management, and operation. It is the strategic plan for ESF 7 - Logistics Management and Resource Support. It is supported by several Appendices, Tabs, and Standard Operational Guidelines (SOG).

Through the guidelines and processes outlined in the GEOP, this annex, and the many supporting logistics management documents, ESF 7 provides the framework for statewide logistics coordination efforts by: Providing comprehensive, State disaster logistics planning, management, and sustainment capability that harnesses the resources of state logistics partners, key public and private stakeholders, and non-governmental organizations (NGOs) to meet the needs of disaster survivors and responders; and Providing State agencies and local governments with resource support prior to, during, and/or after disasters requiring a coordinated State response.

### 1.2 Scope

1.2.1 ESF 7 provides centralized management of Logistics Management and Resource Support operations in support of State agencies and local

governments. This includes: Setting forth the framework for Georgia Emergency Management Agency/Homeland Security (GEMA/HS), Georgia Forestry Commission (GFC), and the Department of Administrative Services (DOAS) to jointly manage a supply chain that provides a collaborative response for incidents requiring an integrated State response capability. Establishing a link between the GEMA/HS-GFC State Logistics Management and the DOAS Resource Support capabilities. Establishing a framework for the integration of internal and external logistics partners through increased collaboration in the planning, sourcing, acquisition, and utilization of resources. Accelerating communication among all stakeholders in order to

enhance recovery efforts in the impacted area and re-establish local self-sufficiency as soon as possible. ESF 7 support to state and local governments consists of: Ordering, receiving, and distributing Initial Response Resources (IRR). Emergency Support Function 7 Annex Georgia Emergency Operations Plan ESF 7 Annex Page 5. Coordinating the provision of temporary, emergency power for critical facilities. Obtaining or establishing temporary facilities for response and recovery operations. Coordinating and managing intrastate and interstate mutual aid resource support. Emergency purchasing and contracting for critical goods and services. Coordinating and controlling the movement of Initial Response

Resources (IRR), other supplies, equipment, and mutual aid resources within the State. This Annex: Identifies key ESF 7 capabilities that must be achieved. Provides an overall concept of operations for ESF 7 in support of the GEOP. Identifies overarching policies governing ESF 7 operations. Identifies ESF 7 Primary and Support Agencies. Identifies roles and responsibilities for ESF 7 Primary Agencies. Identifies potential types of support that may be provided by ESF 7.

## **2.0 Concept of the Operation**

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### **2.1 General**

State ESF 7 operations will be managed by the Logistics Chief, a member of the General Staff of the State Operations Center (SOC). The Logistics Chief is supported by a unified Logistics Section consisting of two branches, seven Units, and an undetermined number of LSA, camps/staging areas. The Units consist of Material Management, Facility Management, Mutual Aid, Movement Control, and Purchasing and Contracting. The Branches consist of the Logistics Staging Area (LSA) and one or more Camps/Staging Areas.

### **2.2 Plan Activation**

Any threat or incident requiring the activation of this Annex may be detected from a variety of sources. When any ESF 7 primary or support partner is apprised of a threat or incident, they will contact the GEMA/HS Communications Center with pertinent information. If a disaster warrants heightened SOC activation, some or all of the Logistics Section Units and Branches may be activated.

The scope of disaster logistics operations will be determined by the nature of the event, the applicable state and/or federal emergency or disaster declaration, and available funding. Resource requirements will be primarily determined by affected County Emergency Management Agency (EMA) Directors, working in concert with assigned GEMA/HS Field Coordinators, and the emergency coordinators of affected State agencies.

Resource requests flow from the County EMA Director (or the GEMA/HS Field Coordinator acting on his/her behalf) or State agency to the SOC. Existing State resources, intrastate mutual aid, donations, GA VOAD and NGOs provide the initial source of personnel, Emergency Support Function 7 Annex Georgia Emergency Operations Plan ESF 7 Annex Page 7 vehicles, equipment, supplies, facilities and services to fulfill resource requests. Resource requests that exceed the capability of these sources may be fulfilled through State purchasing and contracting, interstate mutual aid (EMAC) or federal government assistance.

## **3.0 Organization and Assignment of Responsibilities**

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The Georgia Emergency Management Agency/Homeland Security serves as the Coordinator for ESF 7 and in partnership with the Department of

Administrative Services, Georgia DOD and the Georgia Forestry Commission conducts ESF

7 planning, preparedness, response and recovery activities on behalf of all ESF 7 primary and support agencies.

### **3.1 ESF Coordinator**

ESF 7 Resource Support will ensure the following:

- Through continuous coordination, the Primary and Support Agencies work to ensure the following capabilities:
- Comprehensive planning for state disaster logistics operations. Establishment of an ESF 7 unified organizational structure that, when activated, can manage and execute State disaster logistics operations.
- Train State agencies and local governments on Point of Distribution (POD) planning and operations.
- Rapid identification of internal State resources that can potentially be used to fulfill resource requests during disaster response, facilitated by the pre-disaster establishment and maintenance of a consolidated State government key resource inventory.
- Conduct expedient renting, purchasing, and contracting for critical equipment, supplies, and services during disaster response, facilitated by pre-disaster identification of commercial sources and establishment of contingency contracts.
- Rapid establishment and operation of temporary field logistics facilities during disaster response, facilitated through pre-disaster identification of potential suitable sites and/or facilities, pre-disaster contingency contracts and expedient real property leasing capability.
- Expedient leasing of real property to facilitate State disaster logistics operations during disaster response.
- Order, receive, store, account for, and distribute Initial Response Resources (IRR), including water, ice, shelf-stable meals, tarps, medicine, medical supplies, and other items during disaster response.
- Coordinate the provision and installation of temporary emergency power (minus transfer switch installation requiring an electrician) to State and county critical facilities during disaster response, facilitated by the pre-disaster identification of critical facility temporary emergency power requirements.
- Establish and maintain accountability for all electrical generators provided during disaster response.
- Execute and manage mutual aid operations in accordance with the Statewide Mutual Aid and Assistance Agreement and the Emergency Management Assistance Compact (EMAC) during disaster response.
- Conduct Reception, Staging, On ward Movement and Integration (RSOI) operations for interstate mutual aid resources entering and departing the State during disaster response.
- Coordinate routes and transit times and track resource movement within the State during disaster response.



## **3.2 Primary Agency Assignment of Responsibilities**

### **Georgia Emergency Management Agency/Homeland Security**

- Leads the State Logistics Planning Committee.
- Coordinates and conducts comprehensive State disaster logistics planning. Coordinates and facilitates training and exercises for ESF 7-specific plans.
- Coordinates and manages State disaster logistics operations.
- Coordinates the establishment of and manages the SOC unified Logistics Section.
- Coordinates and manages intrastate and interstate mutual aid.
- Coordinates the provision of temporary emergency electrical power to State and county critical facilities.
- Coordinates staff and equipment to augment or independently operate county PODs upon request of the County EMA Director.

## **3.3 Support Agency Assignment of Responsibilities**

### **Georgia Department of Administrative Services**

- Establishes pre-disaster contingency contracts for anticipated critical equipment, supplies and services needed to support State disaster response and recovery operations.
- Conducts emergency renting, purchasing and contracting for critical equipment, supplies and services to support State response and recovery operations.
- Provides state purchasing cards to GEMA/HS to support State disaster response and recovery operations. Assists with staffing the SOC unified Logistics Section.

### **Georgia Forestry Commission**

- Assists with managing and staffing the SOC unified Logistics Section.
- Establishes, manages and assists with staffing the LSA Branch when the Branch is activated.
- Manages and assists with staffing Camp Branches within agency capability when Branches are activated. This may include supervision of commercial vendors that may be providing or supporting these temporary facilities. This may also include coordinating support for such facilities from other state forestry agencies or commissions.
- Provides available commercial trucks (tractors), cargo trailers and truck drivers, forklifts and forklift operators, pallet jacks, communications equipment, information technology support, computers, warehouse space and portable administrative office trailers to support State LSA, staging area(s), Camp operations, and other services as needed.

### **Agrirama- Georgia's Museum of Agriculture and Historic Village**

- Provides staff, facility, and equipment to support State emergency worker camp/staging operations. May assist in establishing and providing meal service through on-site commercial vendor.

## **Board of Regents of the University System of Georgia**

- Provides buses and bus drivers to support State LSA operations.
- Provides facilities for temporary camps and staging areas for State emergency workers, equipment, vehicles and aircraft.
- Provides aviation fuel for State aircraft in support of aircraft staging operations.
- May assist in establishing and providing meal service through on-site commercial vendors.

## **Georgia Department of Agriculture**

- Provides vehicles, fuel tenders with vehicle dispensing capability, portable administrative office trailers, personnel, food and fuel technical assistance, and fuel to support temporary field logistics and other state response and recovery operations.
- Assists in staffing the SOC unified Logistics Section LSA Branch.

## **Georgia Department of Public Health**

- Coordinates the provision of emergency medical support at temporary State Field Logistics sites.
- Coordinates the provision of inoculations, as required, for State emergency workers, including mutual aid resources from other states.
- Assists with coordinating interstate mutual aid involving medical resources.

## **Georgia Department of Corrections**

- Provides staff, inmate labor, vehicles, mobile field kitchens, construction and material handling equipment, equipment operators, available facilities and meal service to support State LSA operations and emergency worker camps/staging area sites.

## **Georgia Department of Natural Resources**

- Provides facilities to serve as temporary camps and staging area sites to support State emergency workers, equipment and vehicles. Provides personnel, equipment and vehicles to support such sites.

## **Georgia Department of Public Safety**

- Provides security and traffic control for temporary field logistics operations,
- IRR shipments and mutual aid resource convoys within the State.

## **Georgia Department of Transportation**

- Provides assistance with coordinating the emergency movement of resource shipments to include oversize/overweight vehicles.
- Provides information regarding the condition, accessibility, and suitability of roads and bridges, rail lines and airports that could support State disaster logistics operations.
- Develops and installs temporary signage along roadways showing the location and directions to various temporary field logistics facilities (e.g., the State LSA/Camps/Staging Areas and PODs).

- Produces and provides maps (via hardcopy, facsimile, or e-mail) to emergency workers depicting the locations of temporary field logistics facilities and any restrictions on routes leading to or from these facilities.
- Provides trucks and cargo trailers, truck drivers, portable electronic signs, portable light sets, construction equipment, communications equipment, forklifts, equipment operators to support State LSA operations.
- Assists in staffing the SOC unified Logistics Section, LSA Branch.

### **Georgia Building Authority**

- Assists with staffing the SOC unified Logistics Section.
- Provides warehouse and open area storage space to support temporary State disaster logistics operations.

### **Georgia Department of Defense**

- Assists with staffing the SOC unified Logistics Section and LSA Branch.
- Provides equipment and personnel and executes several core capabilities in support of State disaster logistics operations including: command, field feeding equipment and personnel, and control; transportation; communications; aviation; logistics; staging areas; power generation; and security.

### **Georgia Firefighter Standards and Training Council**

- Provides staff and fire/search & rescue apparatus technical assistance to support state LSA operation.

### **Georgia Office of the Commissioner of Insurance and Fire Safety**

- Provides safety personnel and technical assistance to support temporary State field logistics facilities.

### **Georgia National Fairgrounds and Agricenter**

- Provides staff, facilities, equipment and information technology technical assistance to support emergency worker camp/staging area operations.
- Assists in coordinating on-site meal service for emergency worker camp/staging area through on-site commercial vendor.

### **Georgia Ports Authority**

- Provides facilities, equipment and personnel to support temporary field logistics operations.

### **Georgia Public Safety Training Center**

- Assists with managing and staffing the SOC unified Logistics Section LSA Branch.
- Provides the GPSTC grounds and facilities for State LSA operations and supports the establishment and operation of the LSA Branch with lodging, meal service, administrative work space, office and communications equipment, information technology support, computers, and areas for personnel and equipment staging, material handling, mobile fuel dispensing and aircraft landing zones.

### **Georgia State Properties Commission**

- Executes emergency leasing of real property to support temporary field logistics operations.

### **Technical College System of Georgia**

- Provides staff, facilities, equipment, cargo trucks and trailers, truck drivers, and information technology technical assistance to support State LSA operations and emergency worker camps/staging areas.

### **Georgia Voluntary Organizations Active in Disaster**

- Installs tarps on survivors' homes.
- Provides mobile field kitchens, staff and meal service for State emergency worker camps/staging areas.

### **Georgia Business Force**

- Assists with staffing the SOC unified Logistics Section.
- Assists in identification of commercial sources of goods and services to support the State's emergency response.
- Assists in obtaining price quotes for emergency purchases of goods, services and logistics support.
- Assists in communication of vital situational and event information between GEMA/HS and the business community.
- Assists in re-entry coordination of key commercial resources into the disaster area to facilitate earliest possible restoration of key commercial services.

### **Georgia Mutual Aid Group (GMAG)**

- Provides personnel to assist in staffing the Mutual Aid Unit of the unified Logistics Section in the SOC.
- Coordinates intrastate mutual aid. Establishes and operates the Fire Mutual Aid Coordinating Center (FMACC) to manage (identify, mobilize, track, and maintain accountability and vital communications) intrastate mutual aid resources.

## **4.0 Direction, Control, and Coordination**

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### **4.1 Information Collection and Dissemination**

ESF 7 Resource Support will report all activities to the ESF 5 Emergency Management Situation Unit for inclusion in the development of incident action plans and situational reports. All public information reports regarding ESF 7 Resource Support activity will be coordinated with ESF 15 External Affairs.

When ESF 7 is activated, GEMA/HS, with assistance from supporting departments and agencies, assesses and responds to requests for assistance with the management and/or maintenance of communication systems and planning or technical assistance from impacted local, state or federal agencies or other ESFs.

In addition to the SOC, ESF 7 Resource Support may provide personnel to field operations established in Georgia, including but not limited to: Joint Field Offices (JFO), Joint Information Centers (JIC), Disaster Recovery Centers and any other incident facility established to meet operational demands for each particular incident requiring the activation of the GEOP.

## **4.2 Coordination of EMAC Request**

### **Coordination of EMAC Request**

The Emergency Management Assistance Compact (EMAC) is a national mutual aid agreement between the 50 states, Guam, Puerto Rico, the U.S. Virgin Islands and the District of Columbia. It is based on 13 Articles which have been enacted into state law by each state. In Georgia, EMAC is addressed in the O.C.G.A., Title 38, Chapter 3, and Article 5.

States may only request assistance via EMAC when their governor has declared a state of emergency. EMAC requires that the state requesting assistance reimburse the state that provides the assistance. The Director of GEMA/HS is the EMAC Authorized Representative (AR) for the State of Georgia. The AR is tasked with the authority to commit and accept resources through EMAC partnerships. The AR may delegate this authority to the Operations Director, Deputy Operations Director and Finance Director of GEMA/HS. The GEMA/HS Logistics Program Manager is the Designated Contact (DC) for EMAC. In the absence of the Logistics Program Manager, the agency has identified alternate designated contacts. The DC is commonly referred to as the EMAC Coordinator. The DC coordinates EMAC operations and prepares the official EMAC Request for Assistance (commonly referred to as the REQ-A). When completed, the REQ-A becomes a contract between the requesting and assisting states for the provision of assistance in accordance with EMAC. When the SOC is activated the Logistics Section Mutual Aid Unit coordinates and manages EMAC missions. This unit will be initially staffed with GEMA/HS personnel, but will likely be augmented by trained EMAC personnel from other states as soon as possible. This unit is also referred to as an EMAC "A" Team.

ESF 7 will coordinate all EMAC requests with the GEMA/HS EMAC DC or the SOC Logistics Section Mutual Aid Unit, when the SOC is activated. No resource (personnel or equipment) may deploy to another state via EMAC until the REQ-A has been approved and signed by the ARs of the requesting and assisting states, and they have been provided a copy of the REQ-A, briefed and prepared for the mission. To facilitate obtaining any assistance Georgia may need via EMAC, state ESFs should identify their shortfalls in capability and where resources may be obtained to provide this capability. This may be accomplished via informal coordination with sister agencies in other states to determine if the needed resource is available for potential deployment to Georgia, its location and the point of contact for the resource. Such information is critical in expediting a request for assistance via EMAC. For more information on EMAC, contact the GEMA/HS EMAC Designated Contact at 404-635-7200.

### **4.3 Communications and Documentation**

The GEMA/HS Planning Section has provided standard operating guide development templates and planning assistance to all ESFs listed in the GEOP. All ESFs will strive to develop operationally ready SOGs for inclusion in the GEOP. ESF 7 Resource Support will meet as necessary to develop, review and refine SOGs that discuss specific operational processes and procedures.

### **4.4 Administration, Finance, and Logistics**

Resource requirements will be primarily determined by affected County Emergency Management Agency (EMA) Directors, working with assigned GEMA/HS Field Coordinators. Resource requests flow from the County EMA Director (or the GEMA/HS Field Coordinator acting on his/her behalf) or other state agency to the SOC. Existing state resources, intrastate mutual aid, donations, Georgia Volunteer Organizations Active in Disasters and Non-Governmental Organizations (NGO) provide the initial source of personnel, vehicles, equipment, supplies and services to fulfill resource requests. Resource requests that exceed the capability of these sources may be fulfilled through state purchasing and contracting, interstate mutual aid or federal government assistance.

## **5.0 Plan Evaluation, Maintenance and Revision**

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### **5.1 Evaluation**

GEMA/HS systematically coordinates and conducts event debriefings and compiles after action reports for any incident that calls for the activation of all or any portion of the GEOP. ESF 7 shall participate in this process when applicable. After Action Reports will document areas for improvement, resource shortfalls and corrective action planning requirements which will be incorporated into the GEOP, its annexes or ESF SOGs when applicable.

GEMA/HS conducts all exercises within the structure provided by the Homeland Security Exercise Evaluation Program (HSEEP). ESF 7 will participate in all exercise activities when applicable and will follow the HSEEP process to include active participation in planning and evaluation meetings, workshops and conferences.

### **5.2 Maintenance and Revision**

This Emergency Support Function Annex will be reviewed and updated in accordance with the GEMA/HS Plans Standardization and Maintenance Policy. In addition the document shall be evaluated for recommended revisions and corrective measures as an integral part of the Agency Exercise or Event After Action Reports / Improvement Plans, as well as internal reviews that will follow the issuance of any Governor Executive Order or passage of legislation impacting the Agency.

## 6.0 Authorities and References

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The authority for the Georgia Emergency Operations Plan is based on Official Code of Georgia, Title 38, Section 3, Articles 1 through 3, known as the Georgia Emergency Management Act of 1981, and is compliant with the National Incident Management System and supports the National Response Framework.

O.C.G.A. § 38-3-1, to § 38-3-10, establishes legal authority for development and maintenance of Georgia's Emergency Management Program and organization, and defines the emergency powers, authorities, and responsibilities of the Governor and Director of GEMA/HS. Moreover, the State's Emergency Services and Disaster Laws require that state and local governments develop and maintain current Emergency Operations Plans (EOP) in order to be prepared for a variety of natural and human-caused hazards. Executive Orders by the Governor supplement the laws and establish specific planning initiatives and requirements.