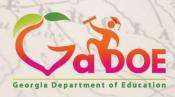


Georgia Department of Education





STATE OF GEORGIA SCHOOL SAFETY PLAN CHECKLIST

The Georgia Emergency Management and Homeland Security Agency (GEMA/HS) in partnership with the Georgia Department of Education (GaDOE) have worked collaboratively to develop the following School Safety Plan Checklist to accompany the State of Georgia Guide for School Safety Plans.

The State of Georgia School Safety Plan Checklist includes items required by law and recommended best practices with references to specific sections within the Guide. Required items have been delineated within the checklist to assist in plan development. To provide additional guidance, there are references to legal statutes and safety reference guides, along with checkboxes for items that have been completed.

School Name:

Academic Year:

CHECK	ITEM	GUIDE REFERENCES	LAW
	Purpose	Guide Page-2	OCGA 20-2-1185
	Your School Safety Plan	Guide Page-6	
	School Safety Plan Development Team	Guide Page-7	OCGA 20-2-1185
	School Safety Plan Strategy Areas	Guide Page-8	
	School Crisis Plan Roles, Responsibilities, and Designated Locations	Guide Page-9	
	Emergency Evacuation Protocol	Guide Page-10	
	Students with Disabilities or an Individualized Education Program	Guide Page-12	
	Emergency Kits and Devices	Guide Page-14	OCGA 31-11-53.1
	Family Assistance Protocol	Guide Page-17	
	Accident or Illness	Guide Page-18	
	Naloxone/Overdoses	Guide Page-19	OCGA 31-11-55.1
	Threat of Occurrence of Suicide at School	Guide Page-20	OCGA 20-2-779.1
	Death at School	Guide Page-22	
	Bomb Threat/Bomb	Guide Page-23	
	Suspicious Package	Guide Page-25	
	Shelter-in-Place	Guide Page-26	





CHECK	ITEM	GUIDE REFERENCES	LAW
	School Closures	Guide Page-27	
	Outage/Utility Failure	Guide Page-28	
	Transportation	Guide Page-29	
	After Hours School Functions	Guide Page-30	
	Off Campus School Functions	Guide Page-31	
	Fire	Guide Page-32	NFPA Life Safety Code
	CBRNE	Guide Page-33	
	Terrorism	Guide Page-40	
	Intruder/Suspicious Person	Guide Page-42	
	Hostage/Barricade	Guide Page-43	
	Student Disruption/Civil Disturbance	Guide Page-44	
	Student Runaway/Abduction/Missing Student	Guide Page-45	
	Report of a Weapon on Campus	Guide Page-47	OCGA 16-11-127.1
	Active Attacks	Guide Page-49	
	Tornado	Guide Page-51	
	Flooding	Guide Page-54	
	Earthquake	Guide Page-55	
	Hurricane/Tropical Storm/Depression	Guide Page-56	
	Pandemic and Epidemic	Guide Page-57	
	Cybersecurity and Other Computer Intrusions	Guide Page-62	
	Preparedness and Response Protocols for Other Situations	Guide Page-64	
	School Safety Plan Completion Checklist (Use to double check all areas of your plan)	Guide Page-65	
	Local Area Homeland Security Coordinators	Guide Page-66	OCGA 20-2-1185
	Training and Services (Review Training Documentation)	Guide Page-68	OCGA 20-2-1185
	Bomb Threat Assessment Questionnaire	Guide Page-76	
	Lockdown Procedures	Guide Page-77	



