How to Host a Community Action and Preparedness Program Event

Here are some suggestions for simple events and activities to promote emergency preparedness within your organization.

- **Promote your Praise & Preparedness event** to your members by including information in your newsletter, website, e-blasts, bulletin board and program. You can also use the materials we’ve put together for you in our online toolkit.
- **Designate an evening** for your members to make copies of important documents, such as vital records, insurance information, passports, wills and vehicle registration to include in their Ready kit.
- **Conduct a fire or other safety drill** before or after your service during National Preparedness Month in September.
  - Alert your members about the drill at least a week prior by using our drill announcement template.
  - Provide your attendees with printed family emergency plan templates and Ready kit checklists, which can be found in the online toolkit.
  - Be sure to have a plan to help those with functional needs evacuate.
- **Conduct a Ready kit supply drive and assembly.**
  - Alert your members of the emergency supply drive and assembly day by using our Ready kit preparation announcement template.
  - Designate a day to have a Ready kit assembly. Encourage members of your [insert organization] to come by and help assemble Ready kits.
  - Handout family emergency plan templates and Ready kit checklists, available in our online toolkit, to all who attend.

For more information and resources, visit gema.georgia.gov/raise-preparedness