FEMA TRAINING OPPORTUNITY:

# COVID-19 Guidance: Procurements Under Grants During Periods of Emergency or Exigency

The Federal Emergency Management Agency (FEMA) provides financial assistance to states, territories, tribes, local governments, nonprofits, institutions of higher education, and other non-Federal entities. All FEMA grant programs are subject to the **Federal procurement standards** found at 2 C.F.R. §§ 200.317 – 200.326.

This **1-hour training** will help participants understand how to properly contract during emergency or exigent circumstances when using federal funds.

### Target Audience:

State, local, and tribal emergency management personnel, houses of worship, and private nonprofit entities; Public Assistance applicants

### Topics include:

Sole sourcing under Emergency or Exigency (E&E); additional procurement under grant requirements under E&E; use of pre-existing contracts during E&E

### Delivery Format:

Online training through Adobe Connect. **If you have never used this platform, test your connection in advance:**
https://fema.connectsolutions.com/common/help/en/support/meeting_test.htm

Training dates and access information are provided below.

FEMA

## FEMA Region 1 (CT, ME, MA, NH, RI, VT) Training Schedule:

| Training Date | Time | Training Link | Telephone Conference Code |
|---|---|---|---|
| 3/30/2020 | 9:30 AM (EDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |
| 4/6/2020 | 9:30 AM (EDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |

## FEMA Region 2 (NJ, NY, PR, VI) Training Schedule:

| Training Date | Time | Training Link | Telephone Conference Code |
|---|---|---|---|
| 3/30/2020 | 1:30 PM (EDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |
| 4/1/2020 | 9:30 AM (EDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |
| 4/3/2020 | 9:30 AM (EDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |
| 4/6/2020 | 1:30 PM (EDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |
| 4/8/2020 | 9:30 AM (EDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |
| 4/10/2020 | 9:30 AM (EDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |

## FEMA Region 3 (DC, DE, MD, PA, VA, WV) Training Schedule:

| Training Date | Time | Training Link | Telephone Conference Code |
|---|---|---|---|
| 3/31/2020 | 9:30 AM (EDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |
| 4/7/2020 | 9:30 AM (EDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |



## FEMA Region 4 (AL, FL, GA, KY, MS, NC, SC, TN) Training Schedule:

| Training Date | Time | Training Link | Telephone Conference Code |
|---|---|---|---|
| 3/31/2020 | 11:00 AM (EDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |
| 4/7/2020 | 11:00 AM (EDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |

## FEMA Region 5 (IL, IN, MI, MN, OH, WI) Training Schedule:

| Training Date | Time | Training Link | Telephone Conference Code |
|---|---|---|---|
| 4/1/2020 | 10:30 AM (CDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |
| 4/8/2020 | 10:30 AM (CDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |

## FEMA Region 6 (AR, LA, NM, OK, TX) Training Schedule:

| Training Date | Time | Training Link | Telephone Conference Code |
|---|---|---|---|
| 4/1/2020 | 1:30 PM (CDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |
| 4/8/2020 | 1:30 PM (CDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |

## FEMA Region 7 (IA, KS, MO, NE) Training Schedule:

| Training Date | Time | Training Link | Telephone Conference Code |
|---|---|---|---|
| 4/2/2020 | 10:30 AM (CDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |
| 4/9/2020 | 10:30 AM (CDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |

FEMA

## FEMA Region 8 (CO, MT, ND, SD, UT, WY) Training Schedule:

| Training Date | Time | Training Link | Telephone Conference Code |
|---|---|---|---|
| 4/2/2020 | 12:30 PM (MDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |
| 4/9/2020 | 12:30 PM (MDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |

## FEMA Region 9 (AZ, CA, HI, NV, Pacific Islands) Training Schedule:

| Training Date | Time | Training Link | Telephone Conference Code |
|---|---|---|---|
| 4/1/2020 | 1:30 PM (PDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |
| 4/3/2020 | 10:30 AM (PDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |
| 4/8/2020 | 1:30 PM (PDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |
| 4/10/2020 | 1:30 AM (PDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |

## FEMA Region 10 (AK, ID, OR, WA) Training Schedule:

| Training Date | Time | Training Link | Telephone Conference Code |
|---|---|---|---|
| 3/31/2020 | 1:30 PM (PDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |
| 4/3/2020 | 1:30 PM (PDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |
| 4/7/2020 | 1:30 PM (PDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |
| 4/10/2020 | 1:30 PM (PDT) | CLICK HERE | **Phone Number:** 1-888-270-9936<br>**Access Code:** 101-7496 |

## Resources You Can Use Now:

- COVID-19 Memo: Procurement Under Grants Conducted Under Emergency or Exigent Circumstances
- COVID-19 Fact Sheet: Procurements Under Grants During Periods of Exigent or Emergency Circumstances

FEMA

- Contract Provisions Template
- PA Reasonable Cost Evaluation Job Aid

For additional information and trainings on the Federal procurement standards, please visit the PDAT website at www.fema.gov/procurement-disaster-assistance-team.