**Georgia Emergency Management Agency / Homeland Security**

**Property Acquisition Projects**

|  |
| --- |
| **Assistance Requesting:** **Primary** **Community Lifeline Utilized:**  FMA (Flood Mitigation Assistance)  BRIC (Building Resilient and Infrastructure Communities)  Safety and Security  Energy (power grid, fuel)  HMGP (Hazard Mitigation Grant Program)  Food, Water, Shelter  Communications  **** Health and Medical Transportation  If HMGP: FEMA-DR-#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Hazardous Material (HAZMAT)      **Community Information: Community NFIP/CRS Status:**    Conforms to State Mitigation Plan NFIP Participating  In Good Standing   Conforms to Local Mitigation Plan  Non-Participating  CRS Community   State or Local Government  Private Non-Profit CRS Community Score: \_\_\_\_\_\_\_ Project Pre-Identified in Local Plan   Declared County (HMGP only)    **Building Codes:**     Adopted the building codes consistent with the international codes?  Year of Building Code: \_\_\_\_\_\_\_\_\_\_\_\_  Building Code Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   Building codes been assessed on the Building  Code Effectiveness Grading Schedule?  BCEGS Score: \_\_\_\_\_\_\_\_\_    **For state use only:**  Date Pre-Application Received \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    State Reviewer\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_ |

This worksheet is for all Hazard Mitigation Assistance grant programs “property acquisition” proposals. Please complete ALL sections and provide the documents requested. If you require technical assistance with this worksheet, please contact the Hazard Mitigation Division at (404)-635-7522, [gema-hazmitpoc@gema.ga.gov](mailto:gema-hazmitpoc@gema.ga.gov), or at 1-800-TRY-GEMA to have a Risk Reduction Specialist assigned to you. If you have more than one structure, complete a Property Acquisition Worksheet (pages 1-5) for each structure. A Notice of Voluntary Interest form is required from each property owner.

1. Applicant Information
   * 1. Name of Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Applicant Type

State Government Local Government Private Non-Profit

3. Worksheet Prepared by:

Ms. Mr. Mrs. First Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Last Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address (City, State, Zip): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**4. Authorized Applicant Agent (**An individual authorized to sign financial and legal documents on behalf on the local government (e.g., the Chairperson, Board of County Commissioners or the County Manager, etc.).

Ms. Mr. Mrs. First Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Last Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address (City, State, Zip): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Submitted: \_\_\_\_\_\_\_\_\_**

1. Project Information/Mitigation Plan
2. Project Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Project Summary: (Describe in detail what you are proposing to do.)
4. **Date of Hazard Mitigation Plan approval by FEMA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

This project must be identified in your Hazard Mitigation Plan. Provide a copy of the goal, objective, and action step that supports your project application. Please attach a letter of endorsement for the project from your County’s Emergency Management Agency (EMA) Director

NOTE: Participation in an acquisition project must be voluntary on the part of the property owner. Complete a worksheet for each individual property.

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**Required items to include for property:**

* Include color photographs showing a front view, a side views, and a back view of each structure to be acquired. Attach photographs to the worksheet for that property.
* Include the tax parcel map.
* Include a copy of the current tax card.
* Provide a map with the physical location of the building clearly marked.
* Include signed statement of homeowner willingness to voluntarily participate.
* Floodplain certification from the local flood plain administrator
* Attach a substantial damage certificate from local flood plain administrator if damage is >50% property value

1. **Property Information**
2. Property Owner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Physical Address (including city, and zip code):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Digital Latitude: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Digital Longitude: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\*Digital Latitude and Digital Longitude coordinates need to be in Decimal Degrees.**

1. Tax Parcel Identification Number (include tax card): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Year Built (include tax assessor verification) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Flood Zone Designation (include FIRM map): check all zones applicable for the property

🞎 VE 🞎 A (no base flood elevation given) 🞎 C or X (unshaded)

🞎 AE 🞎 B or X (shaded)

🞎 CBRA Zone 🞎 Other (describe) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Is the property in the Special Flood Hazard Area?** \_\_\_\_\_\_\_
2. **FIRM Panel Number** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FIRM Panel Number and Map can be generated at this address- <http://map.georgiadfirm.com/>. Follow the steps below after accessing the website.

*-Locate by* ***Coordinate Search***

*-Zoom to Point*

*- (Click on Red Dot) Flood Risk Snapshot*

*-Click Aerial View (Found on top right of viewer)*

*- Click Generate Report and Save As*

*-Once saved, open Adobe Acrobat Pro*

*-In Adobe select the Comment tab then add annotation with name of building, latitude and longitude*

*-Save and export into Pre-Application.*

1. Name of Flood Source: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. **Base Flood or 100 Year Flood Elevation of Property**: \_\_\_\_\_\_\_\_\_\_\_\_

(Not applicable if structure is in Flood Zone A, B, C, X)

1. **Lowest (Finished) Floor Elevation of Living Area of Principal Structure**: \_\_\_\_\_\_\_\_\_\_

Provide documentation such as elevation certificate, letter from registered surveyor, or etc.

(Not required if structure is in Flood Zone A, B, C, X)

1. **Structure Information**

**\*Note: You will need to provide the property tax cards for all structures and vacant lots (if applicable) \***

1. **Building Type: (**check one) Please include color photos of all four sides of the property and structure.

🞎 1-story w/o basement 🞎 2-story w/o basement 🞎 Split-level w/o basement 🞎 Split level with basement

🞎 1-story with basement 🞎 2-story with basement 🞎 Mobile Home 🞎 Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Building Use: (**check all that apply)

🞎 Primary Residence 🞎 Rental Property 🞎 Secondary Residence 🞎 Commercial Property

🞎 Public Building 🞎 House of Worship 🞎 Multi-Family 🞎 Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Does the building have a basement? \_\_\_\_\_\_\_**
2. **Other Data to Complete BCA**
3. Total Square Footage of Principal Structure (heated or cooled areas only): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Estimated Cost to Replace Contents: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. Are there accessory or outbuildings on the property? 🞎Yes 🞎No If Yes, 🞎Attached 🞎Detached

Please describe general properties (location, type of structure – e.g. pole barn, age, value)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Number of people in Household: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. **Foundation Type**

🞎Slab on Grade 🞎Crawl Space 🞎Basement 🞎Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Project Area square feet: \_\_\_\_\_\_\_\_\_\_\_\_
2. **Project Cost**

|  |  |
| --- | --- |
| **Project Cost Information** | **Costs** |
| Pre-Award Costs\* | $ |
| Pre-Event Fair Market Value\*\* (Identify Source): | $ |
| Estimated Appraisal Costs | $ |
| Estimated Closing Costs | $ |
| Estimated Asbestos testing and Abatement Costs | $ |
| Estimated cost of demolition of structure to slab and debris removal | $ |
| Estimated property clearance costs to return property to open space | $ |
| Estimated URA Relocation Assistance | $ |
| Other Costs for Other Contractual Items | $ |
| **Total Cost to Acquire Property** | **$** |

**\*Pre-Award Costs: Costs incurred prior to the date of the grant award. Such costs maybe to gather EHP data, for preparing design specifications, or for attending application workshops or meetings related to development and submission of HMGP applications.**

1. Is the property currently occupied by renter(s)? 🞎 Yes 🞎 No--If No, skip # 3
2. Rental Relocation Assistance $7,200 x\_\_\_\_\_\_(number of families occupying property) = $\_\_\_\_\_\_\_\_\_\_

*- Place the total in Project Cost Information Chart for Estimated URA Relocation Assistance*

1. **History of Hazards/Damages to the Property being Acquired**

List all current and past damages to the property (including damages to the structure, its contents, and any displacement costs).

**Note regarding damage estimates:** *The date, depth of flooding inside structure, description of damages and cost of repairs/replacement (Amount of Damages) must be specific to ONLY the building under consideration. Additionally, vague information is not useful or acceptable in lieu of specific building damage estimates. The property damages may be a contractor’s itemized repair estimate.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date of Event** | **Event** | **Depth of Flooding Inside Structure (Above finished floor)** | **Description of Damage** | **Amount of Damages** | **Insurance Claim File?**  **(Yes / No)** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
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|  |  |  |  |  |  |
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|  |  |  |  |  |  |

1. Is structure currently insured through the National Flood Insurance Program? 🞎 Yes 🞎 No
2. If yes, provide flood copy of flood declarations page
3. Is structure on FEMA’s repetitive loss list? 🞎 Yes 🞎 No
4. If yes, provide repetitive loss number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\*Note: The accompanying pages-Declaration and Release, and Voluntary Interest Forms need to be filled out for each household\***



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# Notice of Voluntary Interest

*Local Government Name*  
Property Acquisition Project  
**Homeowner Interest Sign-up Sheet and Voluntary Interest Notice**

Please complete this form if you are interested in exploring further your options for reducing your flood losses.  Signing this does not commit you to any action.

Property Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Owner(s) Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Owner(s) Name(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Telephone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FEMA Individual Assistance Registration # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**The local government is required by FEMA to inform you that your participation in this project for open-space acquisition is voluntary. Neither the *State n*or the *Local Government* will use its eminent domain authority to acquire the property for open-space purposes if you choose not to participate in a Hazard Mitigation Assistance grant program, or if negotiations fail.**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Owners Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Owners Signature Date

7

**National Environmental Policy Act (NEPA) Documents**

*All projects that receive Federal funding must comply with NEPA and associated Federal, State, and local statutes.*

NO WORK can be done on proposed projects before the NEPA review is complete.

***Attach the following NEPA documents for the proposed project:***

* Erosion and Sediment Control Permit, a Stormwater Management Permit, a Water Quality Permit, and an Air Quality Permit from your community if applicable.
* A letter from the Georgia Department of Transportation (DOT) to ensure that no future, planned improvements or enhancements to the Federal aid systems, or other State transportation projects, are under consideration that will affect the proposed project area (See sample coordination letter enclosed).
* A letter from the Wildlife Resources Division of the Georgia Department of Natural Resources regarding State-listed Threatened or Endangered plant and animal species, their habitat, and if applicable, actions required to mitigate the project’s adverse effects.
* A letter from the US Army Corps of Engineers regarding the potential future use of these lands for the construction of flood damage reduction levees, and has chosen to proceed with acquisition of permanent open space. (See sample coordination letter enclosed)
* A letter from the Environmental Protection Division of the Georgia Department of Natural Resources regarding hazardous waste and toxic materials in the project area, and if applicable, actions required to properly handle, transport and dispose the waste/materials.
* A letter from the U.S. Fish and Wildlife Service regarding fish and wildlife, Federal-listed Threatened or Endangered plant or animal species, their habitat, and if applicable, actions required to mitigate (off-set) the project’s adverse effects.

**In addition to the above,**

*If the project involves disturbing five or more acres of land, attach the following NEPA document:*

* A NPDES permit from the U.S Environmental Protection Agency.

# SAMPLE GA DEPARTMENT OF TRANSPORTATION (DOT) COORDINATION LETTER

**DATE**

District Engineer

Georgia Department of Transportation

(*Check GDOT website for appropriate District Engineer in the Area Office that corresponds with your location)*

*Follow these steps:*

1. [*http://www.dot.ga.gov/AboutGDOT/Districts*](http://www.dot.ga.gov/AboutGDOT/Districts)
2. *Select your county*
3. *Contact appropriate Area Office*
4. *Confirm your District Engineer*

Dear **(Mr. /Mrs.)**:

**(Your jurisdiction here)** has applied to the Georgia Emergency Management and Homeland Security Agency for a Hazard Mitigation Assistance grant. The HMA program requires a letter from the Georgia Department of Transportation, (GDOT) that states that our proposed project will not adversely impact any future GDOT projects.

This project is located in **(Your jurisdiction here)** at **(address of project).** The intent of this project is to **(enter description of project here).** Maps and photographs of the proposed project area are enclosed for your use.

The approximate date of initiation of activities on this project is approximately 18 months from the date of this letter. If you have any questions or comments, please do not hesitate to contact me at **(enter telephone and email address here).**

Sincerely,

**(Name and Title)**

Enclosure

cc. Kelsey Goodman

Hazard Mitigation Division

Georgia Emergency Management Agency / Homeland Security

# SAMPLE GA DEPARTMENT OF NATURAL RESOURCES (DNR), WILDLIFE RESOURCES DIVISION COORDINATION LETTER

**DATE**

Mrs. Katrina Morris, Environmental Review Coordinator

Nongame Conservation Section

Georgia Department of Natural Resources, Wildlife Resources Division

2065 U.S. Highway 278, Southeast

Social Circle, Georgia 30025

Dear Mrs. Morris:

**(Your jurisdiction here)** has applied to the Georgia Emergency Management and Homeland Security Agency for a Hazard Mitigation Assistance grant. The Hazard Mitigation Assistance program requires a review and coordination letter State-listed threatened or endangered plant and animal species.

This project is located in **(Your jurisdiction here)** at **(address of project).** The intent of this project is to **(enter description of project here).** Maps and photographs of the proposed project area are enclosed for your use.

The approximate date of initiation of activities on this project is approximately 18 months from the date of this letter. If you have any questions or comments, please do not hesitate to contact me at **(enter telephone and email address here).**

Sincerely,

**(Name and Title)**

Enclosure

cc. Kelsey Goodman

Hazard Mitigation Division

Georgia Emergency Management Agency/Office of Homeland Security

# SAMPLE US ARMY CORPS OF ENGINEERS COORDINATION LETTER

**DATE**

Mr. Jeff Morris

US Army Corps of Engineers

100 West Oglethorpe Avenue

Savannah, Georgia 31401-3640

Dear Mr. Morris:

**(Your jurisdiction here)** has applied to the Georgia Emergency Management and Homeland Security Agency for a Hazard Mitigation Assistance grant. The HMA program requires a coordination letter from the USACE.

This project is located in **(Your jurisdiction here)** at **(address of project).** The intent of this project is to **(enter description of project here).** Maps and photographs of the proposed project area are enclosed for your use.

The approximate date of initiation of activities on this project is approximately 18 months from the date of this letter. We need your review to ensure that this project will not impact any potential future use for the construction of a flood levee system (including berms, floodwalls, or dikes). If you have any questions or comments, please do not hesitate to contact me at **(enter telephone and email address here).**

Sincerely,

**(Name and Title)**

Enclosure

cc. Kelsey Goodman

Hazard Mitigation Division

Georgia Emergency Management Agency/Office of Homeland Security

# SAMPLE GA DEPARTMENT OF NATURAL RESOURCES (DNR), ENVIRONMENTAL PROTECTION DIVISION COORDINATION LETTER

**DATE**

Mr. Jeff Cown, Branch Chief

Environmental Protection Division

Hazardous Waste Management Branch

Georgia Department of Natural Resources

2 Martin Luther King Jr. Drive Southeast

Atlanta, Georgia 30334

Dear Mr. Cown:

**(Your jurisdiction here)** has applied to the Georgia Emergency Management and Homeland Security Agency for a Hazard Mitigation Assistance grant. The Hazard Mitigation Assistance program requires a review and coordination letter for hazardous waste and toxic materials in the project area.

This project is located in **(Your jurisdiction here)** at **(address of project).** The intent of this project is to **(enter description of project here).** Maps and photographs of the proposed project area are enclosed for your use.

The approximate date of initiation of activities on this project is approximately 18 months from the date of this letter. If you have any questions or comments, please do not hesitate to contact me at **(enter telephone and email address here).**

Sincerely,

**(Name and Title)**

Enclosure

cc. Risk Reduction Specialist for the Area

Hazard Mitigation Division

Georgia Emergency Management Agency/Office of Homeland Security

# SAMPLE US FISH AND WILDLIFE SERVICE COORDINATION LETTER

**DATE**

Donald W. Imm, Field Supervisor

RG Stephens, Jr. Federal Building

355 E. Hancock Ave., Rm 320, Box 7

Athens, GA 30601

Dear Mr. Imm:

**(Your jurisdiction here)** has applied to the Georgia Emergency Management and Homeland Security Agency for a Hazard Mitigation Assistance grant. The Hazard Mitigation Assistance program requires a review and coordination letter regarding fish and wildlife, Federal-listed threatened or endangered plant or animal species, and their habitat in the project area.

This project is located in **(Your jurisdiction here)** at **(address of project).** The intent of this project is to **(enter description of project here).** Maps and photographs of the proposed project area are enclosed for your use.

The approximate date of initiation of activities on this project is approximately 18 months from the date of this letter. If you have any questions or comments, please do not hesitate to contact me at **(enter telephone and email address here).**

Sincerely,

**(Name and Title)**

Enclosure

cc. Risk Reduction Specialist for the Area

Hazard Mitigation Division

Georgia Emergency Management Agency/Office of Homeland Security